



MODERN EDUCATION SOCIETY'S
NEW LAW COLLEGE

Senapati Bapat Marg,
Opp. Matunga Road Station (W.Rly.),
Mahim, Mumbai – 400 016.
Tel. No. 2430 4417.

**INSPECTION COMMITTEE REPORT
FOR NEW LAW COLLEGE**

(Framed Under section 90(2) Read with 5(25), 14(14), And 28 (dd) Of the Act)

The Academic and Administrative audit (AAA) Committee Visited New Law College on:

Day : Tuesday	Date: 5 th March 2024	Time: 11:30 am
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The External Peer committee members are:

Sr. No.	Name	Designation	Address	Signature
1.	Dr. Mohini Prashant Gupta	Chairperson	VES College of Law, Chembur Mumbai.	M. Gupta
2.	Dr. Umesh Shrikrishnarao Aswar	Member	Government Law College, A Road Churchgate Mumbai	U. Aswar
3.	Dr. Falaknaaz Shaikh	Member	A.I's. Barrister A.R. Antulay College of Law, Mumbai.	Falaknaaz

Authorities of the organization Teaching Staff who interacted with the AAA team are


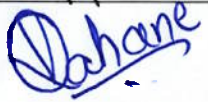


Sr. No	Name	Designation	Contact Details	Signature
1.	Dr. Shivani Shashikant Shelar	I/C Principal	8850697142	Shivani
2.	Mrs. Mrunamayi Ranade	Librarian	8097019855	MR Ranade
3.	Mr. Revannath Mahadev Garje	Ad-hoc Professor	9870717714	Revannath
4.	Mr. Ajinkya Gopal Barke	Ad-hoc Professor	9579730257	Ajinkya
5.	Mr. Akhtar Ul Islam Kazi	Ad-hoc Professor	9892262384	Akhtar
6.	Dr. Pradnya Ram Paturkar	Ad-hoc Professor	9653191660	Pradnya
7.	Smt. Sai Ashutosh Dumbare	Ad-hoc Professor	7304482022	Sai



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Authorities of the organization Non Teaching Staff who interacted with the AAA team are :-

Sr. No	Name	Designation	Contact Details	Signature
1.	Mr. Nitin K. Patil	Office Suptdt	8291832159	
2.	Mr. Kishor D. Rahane	Head Clerk	9422313110	
3.	Mrs. Kalpana S. Bhandari	Senior Clerk	7378882528	
4.	Mr. Sanjay S. Hundalekar	Junior Clerk	9757427065	



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Section I: Basic Details of the Organization:

I	Name of The Trust/Society Address: Phone No. Email Year of Establishment	Modern Education Society 19 Late Prin. V. K. Joag Path, Wadia College Campus, Pune 411001. 020 26164117 info@mespune.org 1932
II	Name of the College/ Institute: Address: Year of Establishment	New Law College Senapati Bapat Marg, Opp. Matunga Road Station (w. Rly) Mahim, Mumbai-4000 16. 1954
	Contact Details: 1. Telephone No. with STD Code 2. Mobile No. of the Organization 3. Organizational email 4. Website address	022 24304417 newlawmumbai@gmail.com https://nlc.mespune.org/
III	Institutional Status 1. Affiliating University: 2. Affiliation Status: 3. U.G.C. Approval 4. Financial Status:	University Of Mumbai Permanent /One Years/ Two Years/Three Years Gant in Aid
IV	Type Of College:	a. Affiliated b. Co-Ed College c. Urban / Rural / Tribal
V	Type Of Faculty / Programme	Single Faculty / Multi Faculty
	Arts / Commerce / Science / BBA / BCA/ Engineering / Management / Law / Liberas Arts / Health Science	LAW



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Section II: Framework and Methodology adopted for AAA Committee personally visited and examine all relevant document

Section III: Governance Structure and Policies

No.	Metric Details	Remark
1.	Vision / Mission and Goals (10) The Vision and mission statement is understood by the staff. The aims and objectives are realistic and achievable	
2.	Principal (Regular / In-Charge (Approved) / In-Charge (Unapproved)	In-Charge (Approved)
	Name & relevant details	Dr. Shivani Shashikant Shelar
3.	CDC / Staff Council	Yes
	a) Meetings held since the formation	05
	b) Agenda, Minutes, and Action Taken Report of each meeting. % of Implementation of decision	95%
	c) Review of the decisions taken especially with respect to academics, research, student activities certain policies such as admissions, examinations, etc.	No
4.	IQAC	
	a) Is the Committee formed?	Yes
	b) Number of Meetings held	07
	c) Agenda, Minutes, and Action Taken have been taken in the report	Yes
	d) The working of the organizational IQAC is in tune with its vision and mission statements	Yes
	e) Whether a Perspective plan is in place and is working? What is the % of success?	70%
	f) Whether short-term and long-term goals and objectives are identifiable by the IQAC and Management?	Yes
	g) Number of decisions made in one year (more than 6, 4 to 5/2 to 3 less than 2)	2 to 3
	h) Category of feedbacks taken? Analysis done and conveyed to relevant body?	Nil
	i) Audit conducted other than AAA?	Yes
5.	Student Council	
	a) Whether the student council has been formed?	Yes
	b) Whether the student council is active?	Yes
6.	Student Grievance Redressal Cell	



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	a)	Redressal Policy of the College	Yes
	b)	Number of meetings conducted per year? Decision taken	01
	c)	Number and nature of complaints receives? Action taken on it?	Nil
	d)	Redressal procedure?	Nil
7.	Internal Complaints Committee		Yes
	Is ICC constituted as per the norms? 1) Presiding officer, two faculties, 2) Non- Teaching, 3) One NGO in related areas, 4) Student representative. (With at least 50% women in the committee?)		Yes
	Are the details of ICC intimated on the notice board or at proper places? Is it mentioned in the prospectus and on the website?		Yes
	Number of complaints received and action taken?		Nil
	Number of meetings conducted and activities conducted by the Committee?		Nil
8.	Anti- ragging Committee		Yes
	a)	Whether notification about anti –ragging are put up on the campus?	Yes
	b)	Awareness about anti ragging done?	Yes
	c)	Meetings and report of cases. Action taken?	Nil
	d)	Nodal Officer is appointed?	Yes Dr. Shivani S. Shelar
9.	Minority Cell		No
	a)	Meeting held and issues discussed and new aspects implemented.	-
	b)	Priority in Admissions, progression and during appointments.	-
	c)	Efforts to prevent discrimination at workplace and to create congenial environment.	-
10.	Right to Information (RTI)		
	a)	Whether committee exists with proper Authority	Yes
	b)	Whether the name of Appellate authority and the committee is displayed at visible place?	Yes



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	c)	No of RTI cases and solutions?	Nil
11.	Purchase Committee		Yes
	Functional purchase committee with standard procedure present / absent?		Present
	Purchase products / goods have been delivered.		Yes
12.	AISHE - Whether each year certificate is obtained and the organization is registered with AISHE		Yes
13.	ISO – Completed?		N.A.
14.	Any other accreditation?		Nil
15.	Policies formulated? How are they implemented?		Yes
16.	Library Committee:		Yes
	i)	Decisions taken by the library committee are implemented in last one year?	Yes
	ii)	Budget spent on library for purchase of books and Journals	Yes
	iii)	OPAC installed and working?	No
	iv)	Digitalization of library.	Yes- Partial
	v)	Library utilization by staff and by students?	Yes
	vi)	Old and rare books and method to preserve them	Yes
	vii)	Facilities for students?	Yes
	viii)	Best practices by the library (number)	03 (Orientation, Exhibition and Maintaining Index for Articles in various Journals)
17.	Details of infrastructure:		
	i)	Number of computers & computer to student ratio	
	ii)	Computer to administrative office staff ratio	100%
	iii)	Wi-Fi updating last done	Yes, January-2024
	iv)	No. of rooms for academic purposes	12
18.	Other committees, their meetings, minutes and action taken reports.		Yes



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19.	Filing System:	
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Section IV: Student Progression (current year data)

1.	Total number of students in the organization faculty wise / year wise and number of girls and boys	Male-405, Female-310, Total-715
2.	Total Enrolment in the current year % enrolment in the present year against total number of seats (More than 80% / 70 % / less tha 60 %)	More than 80%
3.	% of Minority students a) Percentage for the current year	N.A.
4.	Students from other states	22
5.	Students from other nations	02
6.	No. of Divyang students	00
7.	The ratio of Boys to Girls	
8.	Total number of students admitted. No. of students who appeared for final year examination No. of students who passed Pass percentage	
9.	Fellowships / free ships provided to students: Government / Non-Government	Yes- Government -Scholarship and Freeship.
10.	Award won by students in competitions (Nations / International / State / University / Local level)	Yes
11.	Participation of students in cultural events: No. of events Students participation at the college level	Yes – Each Year 02
12.	Student participation in sports at (Nations / International / State / University / Local level)	Yes
13.	Award won in sports at various levels	Yes
14.	Sports events conducted in college and number of games played.	Yes- Indoor-03 and Outdoor-04
15.	Number of Students participation in	48 Students were participated in



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	a) DLLE b) Legal Aid	various Lok-adalat as a volunteer to DLSA, Mumbai.
16.	Number of events conducted by DLLE / Legal Aid / other in one year (Previous Year)	08
17.	Student completed graduation / masters and are employed by the college placement cell: a) No. of students registered b) No. of students registered with the Bar c) No. of students placed off campus	----
18.	Students who have pursued their education further (Progression)	Yes –(Total 318 students)
19.	Capability enhancement activities conducted: Career counseling Certificate courses Yoga and meditation Communication and soft skills Use of technology in legal field Health and hygiene	Yes
20.	Field and hands on training.	Yes
21.	Average percentage of students clearing GATE / NET / SET / Civil Services etc.	Nil
22.	Registered alumni association present Alumni support: 1. Contribution in academic and professional development 2. Alumni meetings	Yes

Section V: Academics

1.	Number of certificate / diploma / add on / value added programs conducted in last five years Details with proof.	Nil
2.	Number of functional MoUs Details with proof.	04
3.	New programs started in last five years	Nil
4.	Programs with choice-based credit system	01
5.	Teaching methodologies used.	Ppt presentation, Lecture Method



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6.	Percentages of teachers using ICT for effective teaching and learning, e-learning resources.	100%
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Section VI: Teacher staff related (All Data for 5 year)

1.	Students: full time teacher ratio Teachers with Ph. D. Average teaching experience.	83:01 02 25 years
2.	Number of teachers recognized as research guides.	Nil
3.	Number of teachers who have completed their Ph. D. in last five years.	02
4.	Number of full-time teachers who have received awards / recognitions / fellowships at state / national / international level from government / recognized bodies in last five years.	Nil
5.	Full time teachers from other states, their last degree and the state from which it was obtained.	Nil
6.	Grants received by teachers for research projects by the government / non-government sources.(industry / corporate houses / international bodies / endowment / chairs / in the institutions in the last five years). Number of teachers who have taken a research project in last five years.	Nil
7.	Seminars / Conferences / Workshops conducted on Research methodology, Intellectual Property Rights (IPR) , Skill development, Frontier / contemporary areas researches in law and judicial trends etc. during last five years.	03
8.	No. of books / chapters / papers in Conference Proceedings published by teaching community at national and international level, during last five years.	11
9.	Number of journal articles published by teaching community, during last five years.	03
10.	Innovative practices adopted by teacher.	Yes



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11.	Contributions of teachers in other activities like Members of BoS etc.	Dr. Shelar Shivani :- 1. Appointed as a member of Academic Council for A.Y. 2015-2016 AND 2016-2017. 2. Appointed by Law and Judiciary, Govt. of Maharashtra to be member of DLSA, Mumbai for period of three years from 9 th April 2022 to 2025. 3. Appointed as a Convenor for the Sub-Committee for New Syllabus of Syllabus Board of Mumbai University- 2022
12.	Contributions of teachers in editing Books, Conference Proceedings, Journal issues	Nil

Section VII: Community & Environmental Services

1.	DLLE Activities	Nil
2.	Legal Aid Activities	06
3.	Environmental related activities	05
4.	Gender equity programs	Yes
5.	Green practices – Use of plastic Paperless Office Waste management practices LED lamps	Yes
6.	Solar energy put on the grid in last one year	Nil
7.	Human values & Professional ethics programs	Yes



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Section VIII: OFFICE ASPECTS

Sr. No.	Observation on Key Aspects	
1.	General Administration <ul style="list-style-type: none"> Fees collection – Computerized / Non computerized Roll Call – Generated form Software / not generated Transfer Certificate – Computerized? Transfer process computerized? 	Computerized
2.	Extension & Continuation of Affiliation First Affiliation, Extension, Permanent Affiliation and Annual Affiliation.	Permanent Affiliation
3.	Selection, Advertisements & Interview Procedures: <ul style="list-style-type: none"> Government NOC, Advertisement draft approved by university Advertisement in 2 News Papers [Regional & English] Selection Committee is demanded form University Interview being Called Interview chart prepared Marking Scheme format prepared Selection Committee Report *Unaided: As per university norms [As above Procedure]	Yes, its Aided College
4.	Teaching Staff Approvals : <ul style="list-style-type: none"> Selection is done and the report is sent for approval at university. Management Resolutions Appointment Letter and acceptance University Approval draft Approval copy from university Joint Director Pay Fixation Confirmation All CAS promotion to teachers is done as per above procedure. 	Yes
5.	Non-Teaching Staff Appointments & Promotions: <ul style="list-style-type: none"> Government NOC, Advertisement draft approved by university Advertisement in 2 News Papers [Regional & English] Interview – Interview Chart Report Management Resolution Appointment Letter and acceptance Joint Director Pay Fixation Confirmation T.B.P. Promotion of 12 and 24 years Seniority Promotion 	Yes Yes



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6.	Statistical Information MIS AISHE E-OFFICE – Student on Roll BCI Web Portal – F.Y.LL.B.	
7.	Service Books & Leave Records (Teaching & Non-Teaching Staff) Aided: <ul style="list-style-type: none"> • Service Books maintained as per Joint Director Office • Leave Record is maintained as per service book *Unaided Deptt.: Leave Record Bio-Metric	Yes
8.	Admission Procedures <ul style="list-style-type: none"> • Filling up of Pre Admission Form designed by the university / College • Online Admission Form Filling on the digital portal • Confirmation of Admission on portal& fees collection on customized software 	Yes- First Year admission through CET, State of Maharashtra
9.	Eligibility & Migration <ul style="list-style-type: none"> • Provisional Eligibility applied by students • Provisional Admission is provided on producing Provisional Eligibility Certificate. • Migration Certificate required for Confirmed admission. • Verification letter of last graduated University for confirming admission. 	Yes
10.	Examination LL.B. Sem. I to IV exams are at College level and Sem. V & VI exams are University level Software used for examination processing including Student Registration, Seat No. allocation, generation of Hall Tickets, Result Processing, Mark sheets, Revaluations, etc.	Yes
11.	Various Certificates <ul style="list-style-type: none"> • Transcripts • Bonafied Certificate • Transfer Certificate • Letter of Recommendation 	Yes



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	<ul style="list-style-type: none"> Others 	
12.	Railway Concessions <ul style="list-style-type: none"> Railway Concession is issued Book wise statement is prepared on excel sheets Submitting the same to the Railway Office 	Yes
13.	a) Government Scholarships & Free ships <ul style="list-style-type: none"> Scholarship committee formed Students are orientated with procedure and norms. Display of Notice on Notice Board and Website Collection of forms filled by students on the scholarship site Verification of forms & documents The form is collected and approved by the authorities of Social Welfare Department Generation of Statement B and submitting the same at social welfare department. Receipt of Scholarship amount from Department Payment is disbursed in students personal Bank Account 	Yes
	b) Non-Government Scholarships, free ships concessions. Organizational efforts to provide help to needy : Scholarship Committee Formed Application Invited through College Notices Scrutiny of Applications Interview of Candidates Recommendation of deserving candidates Receipt of scholarship amount and payment disbursed to students	Nil
14.	Inward & Outward Registers	Yes
15.	Stock Registers.	Yes
16.	Record of Minutes of all College Committees- Statutory and others	Yes
17.	Accounts & Finance Section: Cashbook, Ledger, Salary Registers, Salary Bills, Vouchers, Receipt Books, Fee Registers etc. <ul style="list-style-type: none"> Account is maintained in Tally ERP9 Vouchers are printed from the Tally Software, Reconciliation is maintained in Tally ERP9 Salary register of the Full Time Faculty's & Non-Teaching Staff are maintained. Fees Receipts are printed from the customized software. 	Yes



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	<ul style="list-style-type: none"> • Fee Register is maintained in excel format 	
18.	College Budgets & Audited Balance Sheet <ul style="list-style-type: none"> • Budgets is prepared programme wise every year. • Audited Balance Sheet is also prepared and submitted to the Management. 	Yes
19.	Teachers Workload & class Time Tables As per University norms & approved form University / Joint Director office.	Yes
20.	Annual Maintenance Contract Pest Control, Air Conditioners, Water Coolers, CCTV, Fire Extinguishers, Computers & Printers, Biometric, EPABX, Tally, etc.	Yes
21.	Non-Teaching Staff Welfare <ul style="list-style-type: none"> • Medical Assistance on request • Fees / Financial Assistance on request. • Festival Advance • Refreshments. 	Yes
22.	Overall neatness, presentation and Non-Teaching Staff cooperation.	Yes



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Section IX: Two Best Practices and one Distinctive Practice

Best Practices:

- Educational- Environmental Tour
- Fresher's Moot-Court

Institutional Distinctiveness:

- Green Vision- Commitment to the Environment

Section X: Observations and Recommendations:

College Strength

- Management is supportive
- Entire staff is active
- All staff is well qualified
- All documents are updated properly
- Basic infrastructure and amenities in the college are very good
- More Students centric activities are conducted that aid their holistic development.
- Extension activities are excellent
- Classrooms are well-designed.
- Inactive for encouraging student research are unique and effective.

MR J. S.

Coordinator
New Law College,
Mumbai



Sneha

IN-CHARGE PRINCIPAL
New Law College, Mumbai-400 016